

August 30, 2011

Dr. Lillian Naccarati, Superintendent
Plum Borough School District
900 Elicker Road
Plum, PA 15239

RE: Additional Service Request for
Wetlands Assessment at
New Softball Field at
Plum Senior High School
Plum Borough School District
LR Kimball Project No. 10-2200-0778

Dear Dr. Naccarati:

This letter is a Request for Additional Service fees relating to the wetlands assessment at the New Softball Field at Plum Senior High School. We are requesting this Additional Service fee as a result of preliminary review comments received from the Allegheny County Conservation District (ACCD) which states that wetlands may be present within the project boundaries. The ACCD will not complete its review and approval of our submission for permit unless and until: 1.) a wetlands assessment confirms that wetlands do not exist, or 2.) if wetlands do exist, provide a wetlands delineation report of all wetlands within the project area. The scope of this Request for Additional Services includes the wetlands assessment only.

We would suggest the following Resolution wording be used to award these Additional Services, followed by a roll call vote:

The Plum Borough School District Board of Directors resolves to award the Additional Services for the wetlands assessment at the New Plum Softball Field at the Plum Senior High School to the following:

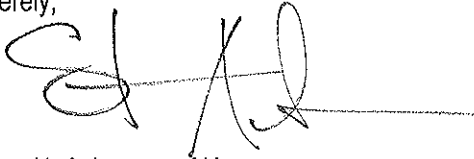
Contract Number 10-2200-0778-01: Wetlands Assessment at the New Plum Softball Field at Plum Senior High School to L.R. Kimball, accepting Additional Service Fees of \$2,000.00.

Once we receive the written authorization of the Board action, we will begin the Additional Services, as described above.

Please indicate the results of the Board actions in the space below, and return one signed copy of this letter to our office.

If there are any questions or comments, please contact our office. Thank you.

Sincerely,



Steven N. Ackerman, AIA
Project Manager

Enclosures:
Technical and Cost Proposal

cc:
Eugene Marraccini, Business Manager, Plum Borough School District
Dennis Russo, Russo Construction Services
Diane Glarrow, LR Kimball
John Hummel, LR Kimball

Board Action

Board Action Date

Board Secretary
Plum Borough School District

Voting: _____ Aye _____ Nay _____ Abstentions _____ Absent

TECHNICAL AND COST PROPOSAL
For
Preliminary Wetland and Surface Water Assessment
For
Plum Borough School District
Plum Senior High School Proposed Softball Field
Allegheny County, Pennsylvania

L.R. Kimball is pleased to submit the following Technical and Cost Proposal for the above referenced project. The Scope of Services has been developed based upon an approximate location of the proposed project property. The area of investigation will encompass approximately 2 acres located at Plum Senior High School 900 Elicker Road, Pittsburgh, PA. Prior to the onset of the field investigation permission from the individual property owner(s) to access this property will be provided to L.R. Kimball, as well as adequate mapping necessary to perform the wetland investigation.

Preliminary Wetland and Surface Water Field Reconnaissance Investigation

L.R. Kimball will conduct a field investigation in order to verify the presence and or absence of wetland systems. Wetland boundaries will be assessed in accordance with the *USACOE Wetland Delineation Manual (1987)*, Eastern Mountains and Piedmont Region supplement. Identified wetland systems will be classified in accordance with the US Fish and Wildlife Service *Classification of Wetlands and Deepwater Habitats of the United States* (Cowardin et al. 1979). Perennial and intermittent streams found during the course of the wetland investigation will be classified through visual observations of physical characteristics and aquatic life in accordance with guidelines set forth within the PADEP Chapter 87 *Surface Mining of Coal*. The location, configuration, and extent of identified wetland and stream resources will be approximated or "rendered by hand" onto project mapping.

Documents to be prepared under this task include a Wetland and Surface Water Findings Memo. The Findings Memo will include brief but detailed description of methodology, survey findings, photographs and mapping depicting project surface water features. L.R. Kimball will prepare and submit one copy of the findings memo to the client for recordation purposes.

The purpose of the wetland/surface water inventory is to determine the location, general quality and special protection status of palustrine wetlands and surface water resources within the property limits. Wetland and surface water resource information will be utilized by the project engineer to develop prudent and reasonable site layout alternatives which meet the client's need and that avoid and or minimize wetland and surface water impacts to the best possible extent.

Visual wetland findings do not in any way qualify under state and/or federal wetland regulatory programs as jurisdictional wetland delineations. The wetland boundaries are approximate and to be used for conceptual preliminary planning purposes only.

The scope of work defined above satisfies preliminary wetland/waterway resource due-diligence requirements. It provides for a preliminary inventory of resource features and evaluation of project alternatives which avoid then minimize potential impacts. It must be noted that detailed wetland and surface water investigations are beyond this scope of services. If wetlands are present and impacts cannot be avoided, a full delineation, preparation and distribution of a Wetland Delineation and Waters of the United States Report, and a Jurisdictional Wetland Boundary Determination will be required as supporting documentation for a federal/state permit application. If applicable, a separate scope and price proposal to provide these services can be developed upon request.

<p align="center">Cost Proposal For Preliminary Wetland And Surface Water Assessment Plum Borough School District Plum Senior High School Proposed Softball Field Allegheny County, Pennsylvania</p>				
Task 1 - Field Reconnaissance Investigation				
<i>Wetland and stream assessment and habitat classification, mapping, field notes, and photograph documentation</i>				
	Estimated Quantity	Units	Unit Rate	Estimated Amounts
Environmental Manager	4	hr	\$ 111.00	\$ 444.00
Senior Environmental Scientist		hr	\$ 105.00	\$ -
Environmental Scientist III	4	hr	\$ 80.00	\$ 320.00
Estimated Cost	8			\$ 764.00
Task 2 - Preparation of Wetland and Surface Water Findings Letter Report				
<i>Includes documentation of findings</i>				
	Estimated Quantity	Units	Unit Rate	Estimated Amounts
Environmental Manager	2	hr	\$ 111.00	\$ 222.00
Senior Environmental Scientist	0	hr	\$ 105.00	\$ -
Environmental Scientist III	8	hr	\$ 80.00	\$ 640.00
Estimated Cost	10			\$ 862.00
Task 3 - Project Management				
<i>Includes internal management and document review</i>				
	Estimated Quantity	Units	Unit Rate	Estimated Amounts
Environmental Manager	2	hr	\$ 111.00	\$ 222.00
Estimated Cost	2			\$ 222.00
EXPENSES				
Mileage				\$ 74.00
reproductions (B/W and color)				\$ 24.00
plots (site and design drawings)				\$ 54.00
Estimated Cost				\$ 152.00
TOTAL ESTIMATED COST				\$ 2,000.00